## **Privacy Policy**

Your privacy is important to us! TECDIGITAL is responsible for this Privacy Policy.

This privacy policy describes and explains what information TecDigital collects and how it is collected, and how it is handled.

If you provide us with personal or company information through our site or through any of our interactions with you, it will be treated in compliance with personal data protection laws and as set forth in this privacy statement. This document covers this website, as well as the other platforms, forms, documents, websites, microsites and social networks that mention this policy. Who we are?

Your data will be processed by the company TECDIGITAL, headquartered at Rua Mala d'Uva, nº 116 Castanhal, 2415-203 Regueira de Pontes, Portugal, phone number + (351) 244 861 540.

TECDIGITAL is responsible for the processing of personal data within the meaning of the General Data Protection Regulation

#### How we collect and use data

The data collected, on the website or through other interactions and / or contacts of TecDigital with you, is intended for communication with customers, processing of information and / or orders and statistical analysis for marketing purposes. Therefore, you will be duly informed of the use of the data when submitting them. TecDigital does not sell or trade your data.

All information circulating on the TecDigital website is encrypted, using certified encryption in all website communications (SSL).

TecDigital does not disclose to third parties any personal data of its Customers and Users, without their consent, except when required for legal compliance.

TecDigital guarantees compliance with the General Data Protection Regulation, in case it provides data to third parties if necessary. Through a contractual establishment, it will be ensured that the third party uses the data received in accordance with and in compliance with this regulation.

### **Cookies**

TecDigital's website uses cookies. Certain technologies, called "cookies", may be used to provide personalized information about a website. Cookies are files that are stored on your computer and allow you to improve the experience of using the site by allowing the site to recognize you and to know that you have visited it before. They are also used to monitor and analyze site usage, enabling TecDigital to better identify and serve the user. Cookies cannot contain viruses and are non-executable files, so they pose no security risk. You can block use of cookies through your browser settings.

### **External Links**

TECDIGITAL's website and other platforms may contain links to other websites and email addresses of other non-TECDIGITAL entities. This privacy policy does not apply to these websites and email addresses. If you access a link available on the TECDIGITAL website or other platforms to another website and provide personal data on that website, processing of the data is subject to the privacy statement of that website.

### **Newsletter**

Please be advised that the data provided is subject to confidentiality and will be used for the following purpose: email marketing (technical announcements, event announcements, newsletter, service or product offerings, promotions/campaigns and other communications), and the holder is guaranteed the right access, rectification, suppression, opposition or destruction thereof, under the terms of the law.

### **Unsubscribe from newsletter**

All of our email newsletters contain instructions on how you can unsubscribe.

## **Data Storage**

TECDIGITAL stores user data on servers located in the European Union. These servers are protected and maintained to high security standards and to comply with applicable privacy laws.

## **Data Security**

TECDIGITAL has taken the necessary technical and organizational measures to adequately protect your data from unauthorized access and processing.

TECDIGITAL makes every reasonable effort to prevent unauthorized or unlawful use of the holder's personal data as well as its loss, destruction or damage. Where there is a leakage, loss or breach of personal data that could pose a high risk to the rights and freedoms of its users, TECDIGITAL will:

- Notify, within 72 hours of becoming aware of the incident, the supervisory authorities National Data Protection Commission;
- Report the situation to the affected data subject (s) in good time.

TECDIGITAL guarantees the security of the holder's personal data through the following means: use of certified encryption in all communications of the website; use of restricted password to access the website; limitation of access to personal data.

#### **Data Permanence**

Your data will not be retained in our database longer than necessary for the purpose for which it was collected, unless we have to retain it for obligations and legal compliance.

Personal data provided for the purposes of our e-mail content distribution list will be stored until their expiration. In this case, users can unsubscribe from alerts at any time through the unsubscribe option provided in the newsletters.

### **How to Access and Control Your Personal Data**

TECDIGITAL does not disclose to third parties any personal data of the holders, without their consent, except when necessary for its employees and / or collaborators to perform a function on behalf of the company; or when required or permitted by law.

TECDIGITAL takes reasonable precautions to ensure that its employees and / or collaborators with access to personal data are properly trained in its proper processing, in compliance with this policy and legal data protection obligations.

Data are subject to confidentiality and the holder is guaranteed the right to be informed; the right of access to your data; the right to rectification of your data; the right to be forgotten / deleted; the right to processing restriction; the right to data portability; the right to objection; rights related to automatic processing under the law.

To exercise your right you would like to contact us in person or in writing to the email address: info@TecDigital.pt.

# **Data Subject Rights**

In accordance with the Personal Data Protection Act, the holder is entitled to obtain information about his personal data. You have the right to know which personal data has been processed by TECDIGITAL and

may also request it to correct, supplement, block or delete the data in whole or in part if i tis incomplete, incorrect or irrelevant for processing purposes.

The update of data must be communicated by the owner himself through the email info@tecdigital.pt. Should you wish to cease to be part of TECDIGITAL's database at any time, you may exercise this right by contacting us by registered letter addressed to TECDIGITAL's headquarters or by e-mail info@tecdigital.pt

## **Contacts**

If you have any questions about our privacy policy statement, please contact us using the following email: info@tecdigital.com.

TECDIGITAL reserves the right to update or modify its Privacy Policy at any time, namely in order to adapt it to legislative changes. The proprietor is therefore advised to visit this page regularly.

Last Updated: November 15, 2019